



REGULATIONS FOR VISITING OR ASSOCIATE MEMBERSHIP

DEFINITION

"Associate membership of the Union shall be open to all members of the College staff (including honorary members of the academic staff), Union staff, Fellows of the College, past students of the College and those who are employed by the College upon payment of the relevant membership fee, as laid down by Union Council."

UCL Union Constitution II.C

"Visiting membership of the Union may be granted by the Council to members of Students' Unions or equivalent societies in other Colleges or Universities for a period not exceeding twelve months, upon payment of a membership fee as defined in Standing Orders for membership of the Union."

UCL UNION Constitution II.E

PRIVILEGES OF VISITING AND ASSOCIATE MEMBERS

Visiting members are entitled to the privileges laid out in the Constitution of UCL Union, listed below.

"Every member of the Union shall be entitled to the privileges as shown below:

1. to use the rooms and facilities of the Union in accordance with regulations approved by Union Council;
2. to attend and bring visitors to functions in accordance with regulations approved by Union Council;
3. to membership of any or all Clubs and Societies subject to their regulations;
4. to membership in the case of male members of the Men's Union Society and in the case of female members of the Women's Union Society."

UCL UNION CONSTITUTION IV.A

Visiting members may not represent the Union in athletic or other activities, serve as officers or in leadership roles in any Club or Society, participate in Union General Meetings, vote in elections, seek office in the Union of any of its Clubs or Societies, or obtain NUS membership from UCL Union.

ELIGIBILITY

Eligibility for Associate Membership shall be restricted to the categories listed above in the Constitutional definition of Associate Membership.

The following people shall be eligible for Visiting Membership:

1. UCL students taking part in the Year in Industry scheme before registering at UCL;
2. Affiliate students studying at UCL for a short period of time;
3. Members of other College or University Student Unions who are studying a course at UCL.
4. Any non-UCL student who wishes to become a member of a UCL Union club or society.

MEMBERSHIP FEES

Rates for Visiting or Associate Membership of UCL Union are as follows:

£25.00 per academic year (Expiring 31 July)

£15.00 for up to three months

APPLICATION PROCEDURE

Anyone wishing to apply for visiting or associate membership should **return the application form (overleaf) to the Finance & Administration Officer, UCL Union, 25 Gordon Street, London, WC1H 0AY**, attaching two passport size photographs and a cheque, with the relevant subscription sum, made payable to UCL Union. Applicants for Visiting Membership must have the form countersigned by a member of staff from the student's institution to confirm that the details provided by the student are factually correct.

All forms must be approved by the Finance & Administration Officer before membership is granted. Visiting membership must be approved by Union Council.

UCL UNION APPLICATION FOR VISITING OR ASSOCIATE MEMBERSHIP

*Please enclose
two passport
sized photographs
in this space*

Name	<input type="text"/>
Date of Birth	<input type="text"/>
Department	<input type="text"/>
Institution if not UCL	<input type="text"/>
Term Time Address	<input type="text"/>
	<input type="text"/>
	tel. number & e-mail <input type="text"/>
Permanent Address	<input type="text"/>
	<input type="text"/>
	tel. number & e-mail <input type="text"/>

Reason for applying for Visiting or Associate Membership (please indicate duration of stay)

<input type="text"/>
<input type="text"/>
3 months: <input type="checkbox"/> Academic Year: <input type="checkbox"/>

Please complete relevant membership section below:

<p>Visiting Membership</p> <p>Year in industry student <input type="checkbox"/></p> <p>Affiliate Student studying at UCL <input type="checkbox"/></p> <p>A member of another College or University <input type="checkbox"/></p> <p>Students' Union <input type="checkbox"/></p>	<p>Associate Membership</p> <p>Member of UCL staff (incl. honorary members) <input type="checkbox"/></p> <p>Member of UCL Union staff <input type="checkbox"/></p> <p>Otherwise employed by UCL <input type="checkbox"/></p> <p>Fellow of UCL <input type="checkbox"/></p> <p>Past student of UCL <input type="checkbox"/></p>
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VISITING MEMBERSHIP APPLICANTS ONLY

I (UCL staff or member of staff from the students institution) confirm that the details provided by the student are factually correct

Name (of Staff Referee)	<input type="text"/>	Date	<input type="text"/>
Signature (of Staff Referee)	<input type="text"/>		

To the best of my knowledge the information given on this form is true

Applicants Signature	<input type="text"/>	Date	<input type="text"/>
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FOR OFFICE USE ONLY		Date approved by Union Council: _____	
Approved by Sabbatical Officer		Valid until: 31 JULY 200 _____	
Name	<input type="text"/>	Post	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>